



JOB DESCRIPTION

POSITION: Security Officer
Full-Time

POSTING DATE: 11/25/2016

WAGE: \$10.00 per hour

CLOSING DATE: 12/02/2016

Reports directly to: Security Supervisor

Location: Gaming Division

Every employee of North Star Mohican Casino Resort is expected to greet and service our customers in a friendly, respectful manner and create a warm, fun atmosphere so that our customers feel welcome and enjoy visiting our establishment. North Star Mohican Casino Resort strives to provide a positive team environment where everyone contributes.

STANDARD QUALIFICATIONS:

All employees of North Star Mohican Casino Resort must meet the following qualifications.

1. Must be able to obtain and maintain a Mohican Nation Gaming License.
2. Must submit to a Criminal Investigation Background Check (CIB).
3. Must maintain an acceptable departmental attendance record.
4. Must submit to and pass a pre-employment drug screening and health screening.
5. Must be able to work weekends, nights and holidays.
6. Must be 18 years of age.

STANDARD DUTIES:

1. Must attend all training provided by North Star Mohican Casino Resort.
2. Must adhere to all established rules, regulations, procedures, and policies of North Star Mohican Casino Resort and the Security Department.
3. Must participate in employee random drug testing program.
4. Must be able to work with a variety of people with diverse personalities.
5. Must attend all meetings, as assigned.
6. Must wear the approved departmental uniform.
7. Must be reliable and prompt when reporting to work.
8. Must maintain compliance with all workplace policies, procedures, ordinances, laws and other communicated expectations, including but not limited to: Employment Manual, gaming Ordinance, State Gaming Compact, Minimum Internal Controls, Department Procedures, memos and other communication from supervisory or regulatory personnel.
9. All other assigned duties.

EDUCATIONAL REQUIREMENTS:

1. High School Diploma or GED is preferred. High School Diploma or GED is required if you are 19 years old and under.

QUALIFICATIONS:

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1. North Star Mohican Casino Resort is looking for a courteous and friendly individual.
2. Must have knowledge of security measures, ideology, and procedures.
3. Must be able to perform the physical requirements of the job.
4. Must possess a valid Wisconsin driver's license and have reliable transportation.

DUTIES:

1. Provide for the security, safety and protection of the customers, staff and visitors of North Star Mohican Casino Resort, as well as the property itself.
2. Coordinate the handling of established emergency procedures and assist all emergency personnel when and if necessary or if instructed to do so by on-site personnel. Nothing in this job description shall be viewed as creating a job duty to provide emergency medical services.
3. Patrol the premises and parking lot of North Star Mohican Casino.
4. Responsible for the transport of all monies on the floor, escorts of courier services that transports casino funds to local banks while in the casino.
5. Provide written incident reports to the shift supervisor of all unusual or suspicious events including but not limited to accidents, disturbances, shortages of money, failure to follow procedures, etc.

**THE STOCKBRIDGE-MUNSEE COMMUNITY OPERATES AS AN EQUAL OPPORTUNITY EMPLOYER
EXCEPT INDIAN PREFERENCE IS GIVEN IN ACCORDANCE WITH THE
TRIBAL EMPLOYMENT PREFERENCE ORDINANCE**